

**MF** MULTI FAMILY LISTING INPUT FORM

\* Denotes Required Fields

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\*List Price

\*List Date

\*House #  \*Street Name  Parcel ID Number / PIN (Max. 36 characters)

\*Town  \*State  \*Zip Code  -  Zip 4  Area

\*Type of MF (choose only one)  
 A-2 Family  B-3 Family  C-4 Family  D-Duplex  E-5-9 Family

Grade School (Max. 15 characters)  Middle School (Max. 15 characters)  High School (Max. 15 characters)

\*Directions (Max. 100 characters)

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<b>*# Units</b> <input style="width: 100%;" type="text"/>	<b>*Total # of Rooms</b> <input style="width: 100%;" type="text"/>	<b>*Total # of Bedrooms</b> <input style="width: 100%;" type="text"/>	<b>*Total # of Full Baths</b> <input style="width: 100%;" type="text"/>	<b>*Total # of Half Baths</b> <input style="width: 100%;" type="text"/>
<b>*# Garage Stalls</b> <input style="width: 100%;" type="text"/>	<b>*# Parking Spaces</b> <input style="width: 100%;" type="text"/>	<b>*# of Fireplaces</b> <input style="width: 100%;" type="text"/>	<b>*Total Monthly Rent</b> <input style="width: 100%;" type="text"/>	<b>*# of Floors</b> <input style="width: 100%;" type="text"/>
<b># Heat Units</b> <input style="width: 100%;" type="text"/>	<b># Heat Zones</b> <input style="width: 100%;" type="text"/>	<b># Cooling Units</b> <input style="width: 100%;" type="text"/>	<b># Cooling Zones</b> <input style="width: 100%;" type="text"/>	

**Unit Descriptions** (NOTE: All fields for Unit 1 and Unit 2 are REQUIRED. All fields for Unit 3 and Unit 4 are OPTIONAL.)

	*Total Rooms	*# Bed-rooms	*# Full Baths	*# Half Baths	*# Fire-places	*# Levels in Unit	*Floor #	*Monthly Rent	*Lease
*Unit 1	_____	_____	_____	_____	_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
*Unit 2	_____	_____	_____	_____	_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Unit 3	_____	_____	_____	_____	_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Unit 4	_____	_____	_____	_____	_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Unit & Common Area Features** (Use the letter codes below.)

	Rooms	Appliances	Interior Features	Heat	Cooling	Rent Includes
Unit 1	_____	_____	_____	_____	_____	_____
Unit 2	_____	_____	_____	_____	_____	_____
Unit 3	_____	_____	_____	_____	_____	_____
Unit 4	_____	_____	_____	_____	_____	_____
Common Areas	_____	_____	_____	_____	_____	_____

- |                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                          |
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| <p><b>Rooms</b></p> <ul style="list-style-type: none"> <li>A-Living Room</li> <li>B-Dining Room</li> <li>C-Kitchen</li> <li>D-Family Room</li> <li>E-Laundry</li> <li>F-Other (See Rmk)</li> </ul> | <p><b>Appliances</b></p> <ul style="list-style-type: none"> <li>A-Range</li> <li>B-Wall Oven</li> <li>C-Dishwasher</li> <li>D-Disposal</li> <li>E-Compactor</li> <li>F-Microwave</li> <li>G-Indoor Grill</li> <li>H-Countertop Range</li> <li>I-Refrigerator</li> <li>J-Freezer</li> <li>K-Washer</li> <li>L-Dryer</li> <li>M-Water Treatment</li> <li>N-Other (See Rmk)</li> <li>O-None</li> </ul> | <p><b>Interior Features</b></p> <ul style="list-style-type: none"> <li>A-Ceiling Fans</li> <li>B-Security System</li> <li>C-Floored Attic</li> <li>D-Walk-Up Attic</li> <li>E-Heated Attic</li> <li>F-Cable TV Available</li> <li>G-Handicapped Equip.</li> <li>H-Pantry</li> <li>I-Cath/Vault Ceilings</li> <li>J-Lead Cert. Avail.</li> <li>K-Storage</li> <li>L-Rabbit Run</li> <li>M-Square</li> <li>N-Studio</li> <li>O-Philadelphia</li> <li>P-Other (See Rmk)</li> </ul> | <p><b>Heat</b></p> <ul style="list-style-type: none"> <li>A-Central Heat</li> <li>B-Forced Air</li> <li>C-HW Baseboard</li> <li>D-Elec. Baseboard</li> <li>E-HW Radiators</li> <li>F-Steam</li> <li>G-Heat Pump</li> <li>H-Oil</li> <li>I-Gas</li> <li>J-Electric</li> <li>K-Wood</li> <li>L-Common</li> <li>M-Individual</li> <li>N-Unit Control</li> <li>O-Wall Unit</li> <li>P-Fan Coil</li> <li>Q-Extra Flue</li> <li>R-Other (See Rmk)</li> <li>S-None</li> <li>U-Hydro Air</li> </ul> | <p><b>Cooling</b></p> <ul style="list-style-type: none"> <li>A-Central Air</li> <li>B-Window AC</li> <li>C-Wall AC</li> <li>D-Heat Pump</li> <li>E-2 Units</li> <li>F-3 or More</li> <li>G-Common</li> <li>H-Individual</li> <li>I-Unit Control</li> <li>J-Fan Coil</li> <li>K-Other (See Rmk)</li> <li>L-None</li> </ul> | <p><b>Rent Includes</b></p> <ul style="list-style-type: none"> <li>A-Heat</li> <li>B-Electric</li> <li>C-Gas</li> <li>D-Water</li> <li>E-Hot Water</li> <li>F-Other (See Rmk)</li> <li>G-None</li> </ul> |
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**Annual Expenses for Year Ending**  
 /  (MM/YY)

**\*Annual Property Operating Data**  
 Yes  No

**Gross Income \$**

**Gross Expenses \$**

**Net Operating Income \$**

- Annual Expenses Source**
- A-Tax Return
  - B-Estimated
  - C-Accountant Provided
  - D-Owner Provided
  - E-Projected
  - F-Limited Information
  - G-Pro. Forma Available
  - H-Not Available
  - I-Other (See Rmk)

**Heat \$**

**Gas \$**

**Electricity \$**

**Water \$**

**Repairs & Maint. \$**

**Refuse Removal \$**

**Sewer \$**

**Insurance \$**

**Miscellaneous \$**

**Management Fee \$**

**\*Foundation Size**

- \*Foundation Description**
- A-Poured Concrete
  - B-Concrete Block
  - C-Fieldstone
  - D-Brick
  - E-Granite
  - F-Slab
  - G-Other (See Rmk)

**\*Year Built**

- \*Year Built Source**
- AP-Appraiser
  - BU-Builder
  - OW-Owner
  - PR-Public Record

- \*Year Built Description**
- A-Actual
  - B-Approximate
  - C-Certified Historic
  - D-Renovated Since
  - E-To Be Built
  - F-Under Construction
  - G-Unknown/Mixed
  - H-Finished, Never Occupied

**\*Assessed Value**

**Map**

**Block**

**Lot**

**\*Specific Zoning Code**

**\*Taxes**

**\*Fiscal Year**

**\*Book**

**\*Page**

**Cert. # or Deed Date**

**Year Round**  
 Yes  No

**\*Approx. Lot Size (Sq. Ft.)**

**Approx. Acres**

- \*Lot Description**
- A-Corner
  - B-Wooded
  - C-Paved Drive
  - D-Easements
  - E-Underground Storage Tank
  - F-Stream
  - G-Golf Course Frontage
  - H-Additional Land Available
  - I-Zero Lot Line
  - J-Flood Plain
  - K-Other (See Rmk)
  - L-Shared Drive

**Approx. Street Frontage**

**\*Approx. Gross Living Area (Sq. Ft.)**

- \*Gross Living Area Source**  
 (choose only one)
- AP-Appraiser
  - MS-Measured
  - OT-Other
  - OW-Owner
  - PR-Public Record

**\*Basement**  
 Yes  No

- Basement Description**
- A-Full
  - B-Partial
  - C-Crawl
  - D-Finished
  - E-Partially Finished
  - F-Walk Out
  - G-Interior Access
  - H-Garage Access
  - I-Bulkhead
  - J-Sump Pump
  - K-Radon Remediation System
  - L-Dirt Floor
  - M-Concrete Floor

**Area Amenities**

- A-Public Transportation
- B-Shopping
- C-Swimming Pool
- D-Tennis Court
- E-Park
- F-Walk/Jog Trails
- G-Stables
- H-Golf Course
- I-Medical Facility
- J-Laundromat
- K-Other (See Rmk)

**\*Waterfront**

- Yes  No

**Waterfront Description**

- A-Ocean
- B-Sound
- C-Lake
- D-River
- E-Pond
- F-Bay
- G-Harbor
- H-Dock/Mooring
- I-Frontage
- J-Walk to
- K-Waterview Only
- L-Access
- M-Other (See Rmk)

**\*Beach**

- Yes  No

**Beach Approx. Miles to**

(choose only one)

- A-0 to 1/10 Mile
- B-1/10 to 3/10 Mile
- C-3/10 to 1/2 Mile
- D-1/2 to 1 Mile
- E-1 to 2 Miles

**Beach Description**

- A-Bay
- B-Creek
- C-Harbor
- D-Lake/Pond
- E-Ocean
- F-River
- G-Other (See Rmk)

**Beach Ownership**

- A-Private
- B-Public
- C-Association
- D-Deeded Rights
- E-Other (See Rmk)

**Construction**

- A-Frame
- B-Brick
- C-Stone/Concrete
- D-Block
- E-Log
- F-Modular
- G-Post & Beam
- H-Other (See Rmk)

**Roof Material**

- A-Asphalt/Fiberglass Shingles
- B-Wood Shingles
- C-Tile
- D-Slate
- E-Tar & Gravel
- F-Shake
- G-Rubber
- H-Other (See Rmk)
- I-Metal

**Exterior**

- A-Clapboard
- B-Shingles
- C-Wood
- D-Aluminum
- E-Vinyl
- F-Asbestos
- G-Masonite
- H-Log
- I-Brick
- J-Stone
- K-Shake
- L-Stucco
- M-Varies per Unit
- N-Other (See Rmk)

**Exterior Features**

- A-Porch
- B-Enclosed Porch
- C-Deck
- D-Patio
- E-Enclosed Patio
- F-Covered Patio/Deck
- G-Balcony
- H-Inground Pool
- I-Above Ground Pool
- J-Cabana
- K-Tennis Court
- L-Handicap Access
- M-Gutters
- N-Hot Tub/Spa
- O-Storage Shed
- P-Barn/Stable
- Q-Paddock
- R-Greenhouse
- S-Prof. Landscape
- T-Sprinkler System
- U-Decor. Lighting
- V-Screens
- W-Fenced Yard
- X-Satellite Dish
- Y-Varies per Unit
- Z-Other (See Rmk)
- 1-Gazebo

**Exterior Color**

**Flooring**

- A-Wood
- B-Plywood
- C-Tile
- D-Vinyl
- E-Wall/Wall Carpet
- F-Concrete
- G-Varies per Unit
- H-Other (See Rmk)
- I-Laminate
- J-Marble

**Parking Description**

- A-Off-Street
- B-Rented
- C-Tandem
- D-On Street Permit
- E-Assigned
- F-Other (See Rmk)

**Energy Features**

- A-Insulated Windows
- B-Storm Windows
- C-Insulated Doors
- D-Storm Doors
- E-Attic Vent Elec.
- F-Solar Features
- G-Partial
- H-Prog. Thermostat
- I-Varies per Unit
- J-Other (See Rmk)

**Hot Water**

- A-Oil
- B-Natural Gas
- C-Electric
- D-Propane
- E-Solar
- F-Tank
- G-Tankless
- H-Separate Booster
- I-Leased Heater
- J-Varies per Unit
- K-Other (See Rmk)

**Road Type**

- A-Public
- B-Private
- C-Paved
- D-Unpaved
- E-Publicly Maint.
- F-Privately Maint.
- G-Cul-De-Sac
- H-Dead End
- I-Sidewalk
- J-Paper Road

**Electric**

- A-110 Volts
- B-220 Volts
- C-Fuses
- D-Circuit Breakers
- E-60 Amps/Less
- F-100 Amps
- G-150 Amps
- H-200 Amps
- I-Common
- J-Individually Metered
- K-Varies per Unit
- L-Other (See Rmk)

**\*Sewer & Water**

- A-City/Town Water
- B-Private Water
- C-Shared Well
- D-Community Well
- E-City/Town Sewer
- F-Private Sewerage
- G-Inspection Required for Sale
- H-Individual Meter
- I-Other (See Rmk)

**Sewage District**

**Utility Connections**

- A-for Gas Range
- B-for Electric Range
- C-for Gas Oven
- D-for Electric Oven
- E-for Gas Dryer
- F-for Electric Dryer
- G-Washer Hookup
- H-Icemaker Connection
- I-Varies per Unit

**Terms**

- A-Seller W/Participate
- B-Assumable
- C-Lease Option
- D-Lease Back
- E-Contract for Deed
- F-Delayed Occupancy
- G-Other (See Rmk)

**\*Buyer's Agent Compensation**

**\*Facilitator Compensation**

**\*Lead Paint** (Max. of 2)     A-Yes     B-No     C-Certified Treated     D-Unknown

**Adult Community**

Yes     No

**UFFI**

Yes     No     Unknown

**Warranty Available**

Yes     No

**\*Seller Disclosure Declaration**

Yes     No

**Disclosures**

(Max. 100 characters)

**Exclusions**

(Max. 100 characters)

**Remarks**

(Max. 500 characters)

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